

Working from Home (Management, Tax & Legal Issues)

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I. Management Issues



- A. Generational Divide
 - 1. Technology
 - a. VPN
 - b. Mac/PC
 - c. Firewalls
 - 2. Distractions
 - a. At Work
 - b. At Home
 - c. Commute

- B. Hourly Workers
 - 1. Log-in Time
 - 2. Trust

- C. All Workers
 - 1. Productivity Measures
 - 2. Promotions
 - 3. On Boarding
 - 4. Zoom Fatigue
 - 5. Part of a Group?



- D. Space Requirements
 - 1. Is it permanent?
 - 2. Smaller footprint?
 - 3. Hoteling Offices?
 - 4. Parking Metro

E. Reimbursements

- 1. Technology
- 2. Printer, Ink
- 3. Paper
- 4. Internet
- 5. Legal Requirements?

II. Tax Considerations

- A. <u>Tax Issues for Company, Employees Located</u> in <u>Different Jurisdictions</u>
 - 1. Doing Business
 - 2. Permanent Establishment
 - 3. Income Tax/Unemployment Tax Withholding
- B. Tax Issue for Employees
 - 1. Company Headquarters
 - 2. Place where employee lives/works
- C. <u>Commuting Expenses</u>



III. Legal Issues

A. Which State Laws Apply For

- 1. Leave requirements (sick leave, family leave)
- 2. Special Accommodations
- 3. Minimum Wage
- 4. Overtime
- 5. Meal Reimbursements

B. Discrimination – Some employees permitted to WFH others not?

